

# : SUNSHINE COAST COMMUNITY FOREST LTD.

## MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Monday, December 9, 2024 AT 213 – 5710 Teredo St, Sechelt BC and by Zoom

<b>PRESENT:</b>	Kathleen Suddes	Jordan Wilson	Gord Crandlemire
<b>(Directors)</b>	Jim Tivy	Katherine Gordon	Doug Marteinson
	Bob Michor	Greg Caw	
<b>REGRETS:</b>	Stu Dornbierer		

**ALSO PRESENT:** Warren Hansen - Managing Forester Sara Zieleman - Executive Director, Karen Nielsen - Administrative Assistant, Alton Toth - District of Sechelt

### Call to Order

Chair Suddes called the meeting to order at 4:41 pm

### 1.0 Adoption of Agenda

**MOTION:** To adopt the agenda as circulated. – CARRIED

### 2.0 Minutes

Noted that Gord was absent and that the motion from the In Camera session needs to be added.

**MOTION:** To accept the minutes of the November 18, 2024 Board Meeting with the corrections as noted – CARRIED

### 3.0 Appointments & Delegations – None

#### Peter Moonen, Canadian Wood Council

Presentation on the challenges and opportunities for the Canadian wood industry prior to the formal start of the meeting. Points include housing needs, lightweight and low carbon footprint of wood relative to alternative materials, pre-fab/modular growth helping with a deficit of trade workers, and fibre supply limiting foreign investment. Questions and discussion include how the organization is funded, and business opportunities in Canada.

### 4.0 Management Report

#### Harvest Operations

- Standing stem was postponed until March after topping and limbing, no blow down expected.
- CP21 cutting permit approved. We will move ahead with road building in January.
- Our FSP needs to be replaced, and Chartwell has some capacity to help with this. Our intention is to replace with a 5 year plan.
- Fir market is currently soft.
- Warren provides briefing of his meeting with the new Minister of Forests and senior ministry staff in Victoria in November. The new NDP government mandate includes doubling community forests in BC and there are currently 25 communities looking for community forests or expansions in BC.

#### Operations

- Audit Committee & Auditors – advising to actively prepare for year end on a taxable basis. New government policy brought to our attention by McBride Community Forest that community forests may no longer be able to claim non-profit status. Most community forests are impacted by this decision. We are investigating whether we would be able to qualify for an exemption.
- **EBM** - Wakefield creek watershed assessment came back including some recommendations.

- **Community Engagement** – Draft plan out for Community Advisory Panel to host their first public meeting with Laurie and Anna attending to discuss EBM. At this moment is planned as an online meeting
- Field Trip held on Dec 2 with Jordan’s Professor at SFU a wildfire ecologist. They toured the wildfire risk reduction block north of the airport as well as EW16.
- Sara completed an online course surrounding community engagement supporting indigenous and nonindigenous communities.

MOTION: To accept the December 2024 Management Report as presented. – CARRIED

## 5.0 Committees

### 5.1 Executive Committee – no report

### 5.2 Audit Committee – Met November 22 - elected Stu as Chair.

3 topics discussed:

Letter of Engagement for Auditor

Planned Audit timeline – documentation of the process used for calculating inventory and cost of sales

Status report on action plan for deliverables for 2025

DoS want the Audit available for mid March

Taxable status of SCCF – Wholly owned subsidiary of DoS

Never paid tax

Relied on Sec. 149

Tax section added sections now, income has to be paid by the province and a normal business.

Motion: To accept Audit Committee Minutes as presents – CARRIED

### 5.3 Nominations and Board Development Committee – no report

Will look to meet in January or February, and move up the deadline for director applicants.

### 5.4 Legacy Fund Committee – no report

### 5.5 Governance Committee – no report

Pending business includes strategic planning and donations policy. Will look to meet in January.

### 5.6 Community Advisory Panel

Meeting deferred - No Report.

### 6.0 Old Business – Talaysay Tours Proposal – accepted motion from the In Camera Board Meeting – November 18, 2024

MOTION: *The 4 SCCF strategic goals of Community Engagement, EBM, Indigenous relationship building and Indigenous knowledge within our tenure that we share. It would be our desire that shishalh nation partner with us in supporting this program, upon receipt of an amended proposal the SCCF can determine levels of funding.* - CARRIED

## 7.0 New Business –

2025 Budget is presented and discussed. Noted that it is a deficit budget and anticipate ending the year with inventory on hand. Points include that robust investments in strategic initiatives reflect direction from the Board in reinvestment in the Community Forest and providing benefits to community through direct programs, and that the budget

MOTION: To accept the 2025 Budget as presented provisionally, with intent to engage in strategic planning early in the new year - CARRIED

## 8.0 Correspondence – none

**9.0 Next meeting (Regular) – January 13, 2025**  
**Strategic Planning – January 18, 2025**

**Adjournment : 6:09 pm**